

**YWCA OF ELMIRA & THE TWIN TIERS**

**Assistant Teacher for the YWCA Kids World After school Program**

**Part time 2:00 – 6:00 pm**

**Primary Function:** To assist Site Coordinator/Teachers in the implementation of a child care curriculum and assist with the daily activities for the children in the program.

**Responsibilities:**

- Collaborate with the classroom teacher/Site Coordinator to plan and implement a developmentally appropriate curriculum,
- Monitor and be actively involved with the children,
- Take the lead in helping children organize activities as individuals and in groups,
- Work with the Teacher/Site Coordinator to plan special activities for the children,
- Maintain a clean, healthy and organized classroom environment,
- Ensure that all games and equipment are working, safe, and clean,
- Attend all required meetings, in-service and training sessions related to childcare,
- Required to have had an annual physical examination that includes a TB test,
- Required to pass a criminal background check,
- Required to be NYS Fingerprinted through the Office of Children and Family Services,
- Follow all child care regulations,
- Perform other related duties as required.